



PO Box 356
Spring Green, Wisconsin 53588
www.rivervalleyplayers.org

Rental Information For Outside Organizations Using RVP Equipment and Services at the Gard Theater

For any groups outside of RVP (River Valley Players) the following applies to the use of the theater, stage lighting, and/or sound system.

EQUIPMENT GUIDELINES

- All requests for usage of RVP equipment and services must be made on a RVP-GARD-THEATER-USAGE REQUEST form 30-60 days prior to performance dates.
- No one may operate RVP Equipment without proper instruction from an "Equipment Approved" RVP member.
- If the organization using the equipment has not had previous experience a one-hour instructional session will be required and scheduled at least 2-weeks in advance. (Cost for this session is listed below).
- All RVP equipment is to be put back to its original settings and placement after use. This includes the positioning and focusing of ALL LIGHTING INSTRUMENTS in the Gard Theater. (If this is not done a charge will be assessed on an actual time basis for a RVP tech to readjust the lighting back to the original settings)
- Outside organizations may contract with RVP's technical department for all sound and lighting needs.

EQUIPMENT AVAILABLE (Costs listed on Request Form)

- Lighting
 - (1) 24-channel/dimmer lighting console (Leprecon LP-624)
 - (2) 12 Circuit ETC dimmers
 - (1) 12 Circuit Leprecon dimmer
 - Approx (40) Leco Spots
 - Approx (10) Fresnel
 - Approx (5) flood scoops
 - (2) strip lights (red/green/blue/yellow)
 - (2) Follow-Spots
- Sound Equipment
 - (1) 24-channel sound mixer (Mackie SR24-4)
 - (6) wireless lavalier microphones
 - (2) wireless handheld microphones
 - (2) floor mics
 - (3) wired handheld microphones
 - (1) desk microphone stand
 - CD Player

SERVICES

RVP may have the ability to assist you with other aspects of your production.

From advertising to full show production RVP has the experience and people to assist you in making sure your show goes on without a hitch. Contact RVP to just ask questions or request a quote on producing your next show.

LABOR COSTS

- Lighting (Req 1-hr Overview)* \$30.00 Flat Fee
- Sound (Req 1-hr Overview) * \$30.00 Flat Fee
- Tech \$30.00/hr (Negotiable on multi-day performances)
- Other Services Quoted on request

- *tech rate will be assessed on any time over the 1st hour

NOTES:

- Any questions regarding equipment should be directed to:
Al Ikeler Ph. 608-604-0483 email: al.rivervalleyplayers@gmail.com

DISCOUNTED RATES:

Groups performing shows that are at no-charge to the public and/or in which the proceeds are donated to charity will be given consideration for waived or reduced rates ---- If you would like to be given consideration for these reduced rates you must place your request in writing with the RVP Board 30-60 DAYS prior to your performance date.

GARD RENTAL:

Please note that these rates are in ADDITION to those paid for the rental of the GARD Theater. Rental of the GARD is administered through the CTA (Community Theater Association) and you must contact them separately to secure the facilities for your production. The CTA contact is: Mark Scoles – Ph 608-588-2622